



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

17 October 2023

DIVISION MEMORANDUM
No. 545 s. 2023

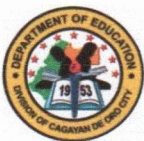
ADDENDUM TO DIVISION MEMORANDUM NO. 538 CRAFTING AND
HARMONIZATION OF SDO PERSONNEL AND DIVISION OFFICE PERFORMANCE
COMMITMENT REVIEW FORM (OPCRF)

TO: Assistant Schools Division Superintendent
CID & SGOD Chiefs
CTD Personnel (EPS, PSDS, EPS II, Librarian, PDO II)
SGOD Personnel
OSDS Personnel (Accountant III, Administrative Officers V&IV, ICT,
Planning Officer, Legal Officer, & Supply Officer)
This Division

1. Relative to the conduct of the Crafting and Harmonization of the SDO Personnel and Division Office Performance Commitment and Review Form (OPCRF) on October 19-20, 2023, this Office hereby informs that the venue of the activity is in C Resort, Libertad, Misamis Oriental.
2. Participants are expected to arrive in the venue before 8 a.m. on October 19. Check-in will start at 3:00 p.m. and check-out will be on October 20, 2023 at 12:00 noon.
3. In adherence to Equal Opportunity Principle (EOP) inclusive and fair treatment shall be accorded to all participants regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
4. For information and guidance.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:



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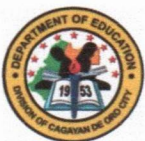


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CRAFTING OPCRf

ATB/ DM – addendum to dm 538 crafting and harmonization of sdo personnel and division opcrf
October 17, 2023



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